

SDHFMA Business Meeting  
Summer Meeting  
Chamberlain, SD  
July 30, 2009

**Anne Christiansen called the meeting to order at 4:00 p.m.**

### **March 25<sup>th</sup>, 2009 Meeting Minutes**

**Renae Tisdall presented the minutes from the March Spring Symposium business meeting and asked all in attendance to review the meeting minutes. Dave Goehring made a motion to approve the minutes as presented. Mark Thompson seconded the motion. Motion carried.**

### **Treasurer Report**

Geoff Knobloch presented the financial statements as of July 31, 2009. Geoff reported that the only activity that has taken place since the beginning of the year is the current summer meeting. He reported that some travel expenses for ANI and the Fall President's meeting have been paid out.

**Dave Goehring made a motion to approve the current year to date treasurer's report. Stan Knobloch seconded the motion. Motion carried.**

Renae Tisdall presented financial statements for the year ended May 31, 2009. She stated that our chapter had a successful year in promoting healthcare finance education. Renae reported that we ended the year with a \$6,643 loss as compared to a \$5,000 loss that was budgeted. Renae reminded the members that we exceeded expense costs for educational meeting by bringing in National speakers, and that member attendance at some of these meeting was down slightly due to economic pressures realized by many hospitals throughout the state. Renae stated that we had a great year in sponsorship efforts as we picked up additional sponsors.

**Brian Bertsch made a motion to approve the 2008-2009 year end financials as presented. Al Berreth seconded the motion. Motion carried.**

### **2009-2010 Strategic Plan**

Mark Thompson reviewed the strategic plan and the Chapter Balanced Scorecard and stated that Anne would review the final results of the 2008-2009 CBSC later on in the agenda.

### **Committee Reports**

**Program Committee:** Stan Knobloch reported on the upcoming programming efforts for SD HFMA. He stated that a tri-state meeting between South Dakota, Iowa, and Nebraska is scheduled for September 10<sup>th</sup> in Omaha on lean accounting practices. Stan reported that the SDAHO agenda has been set with our chapter retaining one speaker for the conference, and that we will piggy-back with SDAHO on most of their agenda. Stan stated that due to economic pressures, a lot more web-casts will be held throughout the year. Stan also commented that Region 8 is doing a web-cast series in September through June where each chapter is responsible for one month's worth of education. He stated that our chapter will be responsible for January.

**Newsletter:** Mike Miller reported Julie Norton completed her last newsletter in May as President of our chapter and that Anne Christiansen will do her first President's newsletter in August. Mike

reminded membership that our chapter will only do four newsletters this year and that is anyone has any interesting articles for the newsletter to please contact him.

**Membership:** Erica Peterson reported that she will be taking over this position next year, and that the committee is really excited to be rolling out a new dues relief program for facilities that would benefit from our organization who could not afford to be members. She reported that the member non-renewal report just recently came out with quite an extensive list of people. Erica stated that she is planning to contact those people and remind them to renew their memberships.

**Sponsorship:** Dave Goehring reported that the committee hasn't had any recent activity, but that they do have a plan scheduled for sponsorship efforts. Dave stated that letters will be sent out in November with collections of sponsorship in December and January. Dave threw out a potential idea to give a sponsorship award to recognize a long-time active sponsor of our chapter. He stated this would be a good idea to retain sponsors. Dave stated that he would research what the characteristics of the award would be and bring back more information at the next meeting. Anne mentioned that we have gotten requests from sponsors to have vendor booths at more than just the Spring Symposium meeting. She stated that this would be another way to recognize our sponsors for their support. Anne referred the vendor booths to the Sponsorship Committee for their review and recommendation.

**Membership Directory:** Teresa Mallett was not available, but reported to Anne that she will follow the same format as last year's directory. She stated that the goal is to have them ready by the SDAHO meeting and disburse at this time.

**PR:** Rita Blasius reported that the networking event for the evening will be burgers and brats with pontoon rides to follow beginning at 5:30 this evening. She stated that we typically do not do a networking event at SDAHO due to conflicts in the schedule, and that her committee is planning the networking for the Fall Meeting in Rapid City. Rita requested that if anyone has any networking ideas to please let her or any of her committee know.

**Website:** Bev Fiferlick was unable to attend the meeting but Anne reported that she is extremely thankful to Bev for all of the work that she has done with the website just recently. Anne stated that the entire website had to be updated with new the new fiscal year's officers and board of directors by the August 1<sup>st</sup> deadline.

**History/By-Laws:** Anne Christiansen reported that no changes have been made to the by-laws and that the history committee is still working on locating pictures and information from 2001-2009. Anne reported that it is now the President's responsibility to make sure that all committee chairs submit a written report to the history committee for keeping the history up to date.

**Certification:** Anne Christiansen reported that Maureen was unable to attend the meeting. She stated that Cory Holt has passed the core exam and the accounting exam. Congratulations to Cory. Anne reported that the study guides are again available and anyone interested should contact Maureen.

**Financial Review:** Jim Thurm reported that he has completed the financial review for the 2008-2009 fiscal year with a clean report. Jim stated that the new policies need to be incorporated into the policy book and a means of communication for the Whistle Blower Policy needs to be established for any possible violations.

**Founders Points:** Stan Knobloch reported that all of the founder's points have been entered. He encouraged everyone to review their founder's points and let him know of any discrepancies.

**Nominating Committee:** Anne Christiansen reported that Tom and Julie are working on a written policy for the online elections that we have conducted for the past several years.

### **Other Business**

**2008-2009 CBSC Report-Final:** Anne Christiansen reported that we received a 95 out of 100 possible points for the 2008-2009 year. Anne explained that we met all chapter goals except for the education metric. We strived to attain gold levels for education hours per member and only attained a silver level. This is the only metric that we didn't receive the total allowed points.

Anne reported that Julie Norton attended ANI this past June and was very proud to represent our chapter at this event. Anne stated that Mark Thompson was recognized by Cathy Jacobson, HFMA National Chairperson, in her welcome speech at ANI. Anne reported that our chapter received a silver award for education hours per member, a bronze award for certification, and a bronze award for membership growth & retention. Congratulations to the SD chapter!

**Yerger Awards:** Anne Christiansen reported that our chapter received three Yerger awards. She stated that one was a group effort with Region 8 entering the Yerger for a multi-state educational event that we participated in. An additional Yerger was submitted for the education provided for at the Fall Meeting in Sioux Falls by bringing in a National speaker, and the final Yerger was submitted on innovation for our networking event at The Banquet to try to "give back" to our local communities. Anne congratulated our group on our successes.

**Region 8 Fall President's Meeting:** Anne Christiansen reported that the Region 8 Fall President's meeting will be held at the same time as the SDAH convention. She stated that our business meeting will need to be moved up to Wednesday evening as she will be leaving for the meeting early on Thursday. Anne stated that she and Mark will be attending the meeting.

**Region 8 Operating Agreement:** Mark Thompson reported that there are a few minor proposed changes to the operating agreement for our region. He stated that the changes are in regards in more interaction between the region states due to economic conditions. Changes are to include that the regional executive would be replaced by the regional executive-elect pending the regional executive would not being able to fulfill his or her set term. The other change in the operating agreement is in regards to deciding the location of the Fall President's meeting. Mark stated that the President-elect will vote on the location of the meeting, and that the only stipulation is that the meeting would not be held within the region.

**Stan Knobloch made a motion to adopt the proposed changes to the operating agreement as presented. Jamie Schaefer seconded the motion. Motion carried.**

### **Adjournment**

**Brian Bertsch made a motion to adjourn the meeting at 4:50. Goeff Knobloch seconded the motion. Motion carried.**

Respectfully submitted,  
Renae Tisdall  
SDHFMA Secretary