

SDHFMA Business Meeting
SDAHO Convention
Sioux Falls, SD
3/26/08

Tom Loff called the meeting to order at 6:00 p.m.

Attendees:

A quorum of the membership was present (i.e. 10% of the voting members).

Minutes of January 31, 2008 Meeting:

Minutes were presented and a motion was made by Brian Bertsch and seconded by Renae Tisdall to approve the minutes as presented. Motion passed.

Treasurer Report:

Stan Knobloch reviewed the balance sheet and income statement for March 25 2008 – see attached. Renae Tisdall motioned and was seconded by Tim Renelt to accept the financial statements as presented. Motion passed.

2007 – 2008 Strategic Plan:

Julie Norton reviewed the Chapter Balanced Score Card (CBSC) to date the SDHFMA chapter has earned 70 out of 100 points. Julie noted that we expect to meet national and chapter goals for the year. The members discussed the financial executive reporting metric, which was noted to be an area of discussion at the HFMA National level clarification will be forthcoming.

Committee Reports:

Program – Anne Christiansen reported that 82 registered for the audio conference meeting jointly sponsored with SDAHO and SDHIM – on Recovery Audit Contractors (RAC). Anne also noted two upcoming web casts by Lancaster Pollard on April 9th and May 13th. These web casts will present information related to the current credit concerns. Anne also reported that Joel Nelson was awarded the chapter’s \$500 “scholarship” as the result of the drawing at the January meeting. Again the \$500 scholarship was awarded based upon a random drawing from registrants at previous SDHMFA chapter meeting Anne believed that Joel was planning to attend HFMA’s Annual National Institute (ANI).

Newsletter – Mike Miller stated that his first year as the Newsletter chair went well and he was looking forward to next year. The reporting on the Networking events and the member profiles by Barb Morgan were popular features. Mike also thanked those members that submitted articles and also noted that members should look forward to the coverage on Mike Healy’s recognition event.

Membership – Renae Tisdall reported that the packet with South Dakota made products and vouchers that may be used for registration fees at a future meeting. Renae thought may receive a bronze award as the result of a 93% retention rate.

Sponsorship – Tom reported for Jim Frank that we received \$14,000 in sponsorships and that another \$750 gold sponsorship is forthcoming, which exceeded our budget. Tom thanked the Committee and the sponsors. Tom encouraged the members to acknowledge

the sponsors and when possible engage the sponsors to make sure they are receiving value for their sponsorship.

Membership Directory – no report

PR / Website – Tina Horner reported the Website Committee is looking for enhancements also referred to updates needed for the history project. Committee chairs were asked to forward an annual summary to the History Committee. Brian Bertsch will forward a box of records to Jim Tomlinson. Tina also suggested an on-line photo album for past awards sort of an online trophy case. Tina’s PR update included recognition of sponsors at tonight’s meeting (i.e. AAA Collections, Credit Collections Bureau, Eide Bailly, Hauge, RSM McGladrey, Qualified Pre Sort, and Wellmark.

History / By-laws – no report

Certification – Tom read a memo from Maureen Cadwell that the Certification Committee will prepare articles for the newsletter and that the Committee members will work individually with those interested in taking the exam to answer question and mentor those taking the exam.

Financial Review – no report.

Founders Point – no report

Nominating Committee - no report

Bert Olson motioned and Phyllis Birk seconded a motion to approve the committee reports. Motion passed.

Other business:

Tom stated that chapter survey conducted by HFMA’s National office had a 53% response rate. The Chapter’s overall satisfaction rate for FY08 was 65.4%, compared to FY06’s overall satisfaction rate of 59.6% and FY04’s overall satisfaction rate of 43.8%

Julie Norton reported on the Planning meeting which occurred March 25th and 26th. Julie indicated that the planning meeting needed to occur prior to the start of the Leadership Training Conference in April. The Chapter Officers and Board reviewed the bylaws, policies, job descriptions and preliminary CBSC. The Officers and Board recommended that the Public Relations and Website committees be split as the focus of each had expanded significantly. Changes to the bylaws will be discussed separately – see below. The Officers and Board also approved the budget for FY09.

The following bylaw changes noted in red are proposed:

Section 6.3 (b) Committees of the Chapter

“The number of committee members of each standing and special committee of the Chapter shall be determined by the chairperson, subject to the approval by the President; ~~provided that, except for the Nominating Committee, at least one member of each committee of the Chapter shall be a director, who will serve as the committee’s liaison to the Board of Directors. Committee members shall be appointed for one (1)-year terms and may not serve more than three (3) full~~

~~consecutive terms. Terms of such committee members may be staggered.~~
Committee members shall be appointed for one (1) -year terms.”

Section 6.6 (b) Financial Review Committee

“The Financial Review Committee shall be comprised of **up to** three (3) Chapter members, each of whom shall be appointed by the President for a one (1) year term.”

Section 7.1 (e) Procedures

~~“The Secretary or Treasurer, and at least one other director,~~ The current President and the Nominating Committee shall oversee the counting of election ballots. The results of regular elections of the Chapter shall be determined and reported to the Board of Directors and to all nominees within thirty days after the final date for the return of election ballots. The ~~Chair~~ President shall announce the names of the new officers and directors at the Annual Chapter Meeting...”

Bert Olson motioned and Tim Renelt seconded the motion to approve these changes to the Bylaws. Motion passed.

Tom announced the following election results:

Julie Norton – President
Anne Christiansen – President Elect
Mark Thompson – Vice President
Stan Knobloch – Secretary
Renaë Tisdall – Treasurer
Rita Blasius – Board
Jeff Sandene – Board
Geoff Knobloch – Board
Debbie Pullman - Board
Paul Gerhart – Board
Erica Peterson - Board

Tim Renelt, Region 8 Regional Executive conducted the installation of officer and board ceremony.

Brian Bertsch motioned to adjourn seconded by Rick Stracquarlisi. Motion passed.

Submitted by:

Mark Thompson, Secretary