

SDHFMA
Business Meeting – 3/22/2006

Meeting was called to order by Maureen Cadwell at 6:10 p.m. on March 22, 2006.

Members present: Brian Bertsch, Phyllis Birk, Robert Bohm, Allison Bolger, Maureen Cadwell, Anne Christiansen, Lisa Hagberg, Michael Healy, Christina Horner, Stanley Knobloch, Thomas Loff, Michael Miller, Rita Blasius, Julie Norton, Bryce Pattison, Brian Pederson, Timothy Renelt, David Timpe, Cindy Townsend, J. Ken Trammell, Ron Wayman, John Wodzinski, Jeff Sandene, Paul Gerhart, Deb Heupel, Jodie Mitchell, Marcia Olson

1. **Board & Treasurer Elections.** Mark Thompson and Stan Knobloch were acknowledged for their service to the board. The 2 new board members are Rita Blasius and Jeff Sandene. Elections were held for the Treasurer position. Nominated were Stan Knobloch and Mark Thompson. Ballots were distributed.
2. **Minutes – November Meeting.** Julie Norton distributed the minutes of the November board meeting. Phyllis Birk motioned to approve the minutes. Stan Knobloch seconded. Motion carried.
3. **Treasurer Report.** Anne Christiansen distributed the Financial Statements. The February program meeting was successful. The Chapter netted \$500 on the fall meeting and \$3,600 on the February meeting. Remaining expenses include LTC. The Financials look good and cash has increased to \$54,800. Bob Bohm motioned to accept the financial statements. Stan Knobloch seconded. Motion carried.
4. **2005-2006 Strategic Plan.** Bryce Pattison reviewed 2 goals from the strategic plan.
 - Goal #1 – Provide quality, affordable education and networking opportunities to meet members' needs and expectations.*
As of today, we have accomplished those goals based on positive feedback on the surveys.
 - Goal #2 – Promote recruitment and retention through greater involvement of membership.*
Bryce will address this goal during the membership report.
5. **Committee Reports.**
 - a. **Program – Tom Loff.** Tom thanked Julie Norton for her efforts on the February meeting. The evaluations on the February meeting were among the highest we have seen. Diane Atchinson was again rated very high this year. He also thanked the committee for their efforts on the Spring Symposium – specifically, Maureen Cadwell, Mark Thompson, Gilbert Johnson, Bryce Pattison, Jim Frank, Anne Christiansen, Dave Timpe, Julie Norton, and Phyllis Birk. He noted they are in the process of discussing the SDAH conference.
 - b. **Newsletter – Allison Bolger.** Allison reported that her last newsletter will be next month. She is working on getting newsworthy information. She requested volunteers for the committee to assist in writing articles.
 - c. **Membership – Bryce Pattison.** In Renae's absence, Bryce reported on membership. The South Dakota HFMA Chapter Year 2005-06 membership count began at 129 active members. As of February, 2005, our current membership total is 131. We had thirteen new members join our SD chapter since May 1, 2005. In July, 2005 we lost our biggest share of membership, a total of 15

- members did not renew their membership. Several of these non-renewals were contributed to members who have moved out of state or who are no longer in health care. Our membership growth is at 1.55%. Our new membership retention is at 73.0%. We are close to attaining the Bronze award in both of these categories. Allison recommended that we look at promoting dues relief. Discussion ensued on some new members.
- d. **Sponsorship – Anne Christiansen.** Anne reported, in Mark’s absence, that we have received \$8,500 in sponsorships from 18 vendors.
 - e. **Directory –** No report.
 - f. **History – Ken Trammel.** Ken reported that the Committee has met a few times and are working on what we want to do on the website regarding Chapter history.
 - g. **Website and PR – Tina Horner.** Tina reported that the committee has worked to ensure that the information is accurate. Platinum and gold sponsors will get a direct link to their websites and will add their logos. They have reviewed the links to ensure they work. With history, the goal is to make a historical document. Information will include 7 chapters on our history written by Robert Shelton. The committee is working on the gap from 1995 to current. Tina requested that if we have any pictures to send to her as they want to include a photo gallery.
 - h. **Certification – Tim Renelt.** Maureen reported that this year 3 people have been certified. Jim Thum (passed 2) and Maureen Cadwell. Tim indicated that there are a few more interested. He reported that we have several proctors around the state. The SDHFMA has the study guides available.
 - i. **Financial Review –** No report.
 - j. **Founders Points – Stan Knobloch.** Stan reminded the group that 2 years ago the system was changed. He encouraged everyone to participate to gain points.
6. **LTC Attendees:** Bryce indicated that LTC is great education and provides good networking for our leaders. Attending will be Tom, Bryce, Julie, Anne, and the new treasurer. This year we would also like to have the Newsletter Chair attend, as LTC has a lot of educational opportunities for the newsletter. We have a great newsletter program and this would enhance it. We have done this in the past. We do have a healthy treasury which would allow for this. Bryce made a recommendation that we allow the newsletter chair to attend. Dave Timpe seconded. Dave asked if we would send the incoming newsletter chair. This year it would be Allison. Allison commented that since this is a 2 year commitment, it would be every other year. Tim recommended we also send the incoming chair next year. Dave commented that the LTC leader on this is highly recommended. Motion carried.
7. **Yerger Applications:** Maureen reported that Tom is writing 2 applications, one on the Spring Symposium in connection with ACHE and another on Theming our meetings. Allison is writing one on member communication. Tim Renelt let the group know that he would be willing to review the applications as he has judged these in the past. Dave Timpe asked if we should submit one for the history. Maureen asked if Tina and Ken would draft one this week. After discussion, it was determined that it will be considered next year, if not this year.

Maureen announced that Mark Thompson has been elected as the new Treasurer.

Tom Loff moved to approve the nominations for the Board. Anne Christiansen seconded. Motion approved.

Bryce introduced the new Board members whose terms will begin June 1st: Rita Blasius and Jeff Sandene. Bryce also mentioned that Tim Renelt is a regional exec-elect.

8. **Awards:** Bryce Pattison presented the following awards for service this past year:

Stan Knobloch – Founders Points Committee Chair
Paul Gerhart – Financial Review Committee Chair
Tim Renelt – Certification Committee Chair
Ken Trammell – History/Bylaws Committee Chair
Tina Horner – PR/Website Committee Chair
Cindy Thompson – Directory Committee Chair
Mark Thompson – Sponsorship Committee Chair
Renae Tisdall – Membership Committee Chair
Allison Bolger – Newsletter Committee Chair
Deb Heupel – Job Referral Committee Chair
Ann Christiansen – Treasurer
Julie Norton – Secretary
Tom Loff – Program Chair & Vice President
Bryce Pattison – President Elect
Maureen Cadwell – President
Jim Frank – Board of Directors
Bob Bohm – Board of Directors

Maureen thanked everyone for their volunteerism over the past year.

Bryce presented Maureen with a plaque for her efforts as President this last year.

Bob Bohm motioned to adjourn, Stan Knobloch seconded. The meeting was adjourned at 6:55 p.m.

Submitted,

Julie Norton, Secretary