

**SDHFMA Business Meeting
SDAHO Convention
Sioux Falls, SD
9/20/07**

Anne Christiansen, president pro tem¹, called the meeting to order at 4:15 p.m.

Attendees:

Geoff Knobloch, Paul Van Sloten, Cindy Townsend, Deb Heupel, Dave Timpe, Mike Miller, Renae Tisdall, Jodie Mitchell, Jeff Sandene, Matt McLeod, Tina Horner, Bryce Pattison, Erica Peterson, Anne Christiansen, Maureen Cadwell & (guests: Rose Benson, Jim Larson and Rick Stracqualisi).

Minutes July 19, 2007 Meeting:

Since Anne served as the recording secretary for the July 2007 meeting, she presented the meeting minutes. Jeff Sandene motioned and Renee Tisdall seconded to approve the minutes with a correction to note that Paul Van Sloten, Sara Steffensen and Todd Wilson attended the meeting. Motion passed.

Treasurer's Report:

Anne presented the financial statements prepared by Stan Knobloch (see attached report) for the period ending September 19, 2007. Bryce Pattison motioned and Geoff Knobloch seconded to accept the financial statements as presented. Motion passed.

Fiscal 2008 Strategic Plan:

Anne presented the Balanced Scorecard and Strategic Plan (see attached documents) and noted these documents are available on the chapter's web site.

Committee Reports:

Program – The speakers for the fall meeting (October 25th & 26th) are in place. The focus of the meeting will be accounting, tax, Medicare Advantage and investment risk and return basics. Tina Horner reported on the networking event “get shot” (i.e. old-time photo shoot) or “take the money and run” (i.e. dinner and fun). Members may bring a non-member for free. Anne reminded the members present that a drawing will occur later this fiscal year from the registration lists for a \$500 national HFMA meeting scholarship. The winter meeting January 31, 2008 in Chamberlain is scheduled for two tracts one for long-term care and the other tract for the critical access hospital Gold Standard program. The spring meeting will be in Sioux Falls during March 2008.

Newsletter – Mike Miller reported that the June and August newsletters have been placed on the chapter's website and are available for viewing or downloading. Mike also requested articles for future newsletters.

¹ Anne served as the presiding officer in place of Tom Loff and Julie Norton who were attending the Fall President's meeting.

Membership – Renae Tisdall- reported that SDHFMA currently has 126 members after starting the year at 144 members. Justin Jones from Lead is the latest new member. Renae requested that members refer prospects to her.

Sponsorship - Anne reported that Jim Frank will begin the 2008 sponsorship drive in October.

Membership Directory - Deb Heupel will send emails to members with a request to access the HFMA directory and update their demographic information. An abbreviated directory was discussed and the consensus is to continue to provide a booklet of SDHFMA members' contact information.

PR Website – Tina Horner indicated that the online registration for the fall meeting should be available latter today or tomorrow. The on-line registration link will include a notice that such registration financially commits the person and that the chapter will follow the refund policy for cancellations.

History and bylaws – Tina requested that documents for the History web page should be sent to Bev Ulrich. The committee will also ask the officers to summarize the past year as their term ends for inclusion in the History project. The Chapter has started to use the HFMA national backup system for archival purposes.

Certification - Maureen Cadwell noted she and other certified chapter members are proctors for the certification test and that members interested in taking the test should contact a proctor to set up a time and place for testing. The committee will publish the benefits of certification in a future newsletter and the web site. Maureen also reported that any member interested in using the chapter's study guides should contact here.

Financial Review – Maureen reported that chapter's conversion to National's Quick Books Online (QBO) accounting system facilitated the Financial Review. Maureen also noted that the only issue noted during the year was the untimely deposit of the dues rebate check. The Financial Review report was timely filed with National.

Founders Points – Anne reported that the following Founder's points awards were presented at the SDAHO Awards Luncheon:

William G. Follmer Bronze – Barb Morgan, Renae Tisdall and Rita Blasius

Robert H. Reeves Silver Award – Julie Norton

Frederick T. Muncie Gold – Mark Thompson

No other business was conducted

Tina Horner motioned and Geoff Knobloch seconded the motion to adjourn .at 4:50 p.m.

Submitted by:

Mark Thompson, Secretary