

# Draft - Subject to Review

SDHFMA  
Winter Meeting  
Chamberlain, SD  
January 31, 2008

Tom Loff called the meeting to order at 7:45 a.m.

Attendees: Tom Loff, Tina Horner, Bryce Pattison, Jim Frank, Renae Tisdall, Mike Miller, Brian Bertsch, Cindy Townsend, Rita Blasius, Anne Christensen, Julie Norton, & Stan Knobloch

## **October 25, 2007 Meeting Minutes**

**Tom Loff presented the minutes from the October business meeting on behalf of Mark Thompson. Brian Bertsch made a motion to approve the minutes as presented. Stan Knobloch seconded the motion. Motion carried.**

## **Treasurer Report**

Stan Knobloch reviewed the balance sheet as of January 31, 2008 and the Income Statement for the eight months ended January 31, 2008. He stated that the last of the sponsorship money is on its way, and that our meeting income is down for the year as are total expenses resulting in a near budget net income. Jim Frank made a motion to approve the financial reports as presented. Bryce Pattison seconded the motion. Motion carried.

## **2007-2008 Strategic Plan**

Julie Norton presented the SD Chapter's Balanced Score Card as of January 31<sup>st</sup>. She stated that the scorecard is a snapshot of how we are currently doing with National's requirement, but that some of the standards will not receive a score until year end. Julie requested feedback from the group on when the annual strategic planning session would fit best into everyone's schedules. She stated that we could do the strategic planning in conjunction with the Spring Symposium or a completely separate date. Julie informed the group that the chapter will be using the website again this year for online voting of board vacancies and officer positions.

## **Committee Reports**

**Program Committee:** Anne Christensen discussed the upcoming spring symposium at the end of March and stated that we have a great agenda planned with a good variety of topics covered. She stated that at the end of February, the Chapter will be doing a joint meeting with SDAH0 regarding the new RAC guidelines. Anne reported that we will be doing the \$500 drawing today for someone to attend a national educational event. Brief discussion was held regarding payment for this. The consensus was that the \$500 would be paid in the form of a voucher request after expenses were incurred.

**Newsletter:** Mike Miller stated that all of the newsletters have gone out, maybe a little late, but all is going well with sending the newsletters electronically.

**Membership:** Renae Tisdall reported that we are currently at 138 members, down from 144 at the beginning of the fiscal year. She stated that she send a reminder via e-mail to the non renewed members and heard back from quite a few of them that stated they had forgotten to renew and that they would get the paperwork send in.

**Sponsorship:** Jim Frank reported that we are just wrapping up the sponsorship money for the year and that we have added a few platinum sponsors, but have also dropped a few bronze level sponsors. He stated that we should hit budgeted levels for sponsorship.

**Membership Directory:** Tom Loff stated that Deb Heupel has the directory done and is available to all members if they would like one.

**PR/Website:** Tina Horner reported that we had a great networking event last night and that she is working on entertainment for the spring symposium. Tina stated that we would be using the on-line voting system again this year for board and officer elections.

**History/By-Laws, Certification, Financial Review, and Founders Points:** No reports.

**Nominating Committee:** Bryce Pattison reported that he, Brian Bertsch, and Maureen Cadwell will be meeting later on today to discuss nominations for the upcoming year.

### **Other Business**

Tom Loff reported that the SD Chapter survey results have been communicated and that our chapter has a very high rating for member satisfaction. Tom stated that he is very proud of our chapter and that he will have more results to share at the spring symposium.

**Brian Bertsch made a motion to adjourn the meeting at 8:12 a.m. Mike Miller seconded the motion. Motion carried.**

Respectfully submitted,

Renae Tisdall  
Secretary Pro Tem